



Palm Beach County LEAGUE of CITIES, Inc.

PALM BEACH COUNTY LEAGUE OF CITIES PRESENTATION REQUEST

Today's Date: _____ Meeting Date Requested: _____

Organization _____

Presenter's Name _____

Contact name _____

Phone _____ E-mail _____

I wish to present to the:

____ LOC Policy Committee ____ Board of Directors ____ General Membership

The purpose of the presentation is to:

____ Inform
____ Seek action: _____

The presentation would benefit League members by:

Presentation guidelines:

- Board: five minute limit; General Membership: ten minute limit
- Board: Back-up to be sent electronically to League staff by third Wednesday
- Board: Bring 25 copies of back-up materials to meeting

Fax to 561-355-6545
E-mail to rradcliffe@pbcgov.org

WE RECOMMEND REQUESTS BE SUBMITTED A MONTH IN ADVANCE.